# RISK ASSESSMENT FORM

**Pathogen:** Covid-19 (Coronavirus) (CV-19)  
**Name of Assessor:** Douglas Wood

For detailed control measures see document ‘COVID-19 Enhanced Action Plan’

<table>
<thead>
<tr>
<th>Name of pathogen</th>
<th>Risks</th>
<th>Those at Risk</th>
<th>Control Measures</th>
<th>Additional Control Measures and Actions Required by Staff, Managers, Supervisors</th>
<th>Residual Risk (H/M/L)</th>
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</table>
| Covid-19 (Coronavirus) (CV-19) infectious disease | Severe biological hazard  
Virus causes infection and severe respiratory illness to exposed humans which may (in some people) eventually lead to death  
This can be on:  
- Individual basis  
- Large groups of people  
Symptoms include:  
- High temperature/fever  
- New, continuous cough  
- Anosmia (loss of) | All staff and delivery drivers (including those at increased risk) not aware of the risks from CV-19 and become infected due to the lack of awareness of control measures  
A percentage of the population that have been infected have shown no physical signs of the virus – also known as being ‘asymptomatic’. This presents a higher risk to all people on the premises. Someone may get the virus and not know they have it and pass it on that way.  
See further box | All staff advised to wash hands more frequently and for at least 20 seconds – Government Coronavirus public information poster distributed on noticeboards  
Maintain social distancing of at least 2 meters (6.5 feet)  
Frequent company updates of latest news and infection prevention measures - Government advice is followed and implemented companywide - *Stay alert, control the virus, save lives*  
Staff to self-isolate if applicable (based on latest information and guidelines)  
Cleaning team to step up frequency of cleaning and cover more areas  
For more information see ‘GRA 067 COSHH’  
Risk assessment reviewed monthly | Infectious diseases contingency plan put in place for duration of outbreak based on current government guidelines:  
- Working hours changed to allow split in shift changes to remove cross-contamination of staff  
- Deep clean completed at end of each shift  
- Most staff are either homeworking or on furlough  
- Meetings done only via conference call  
- No visitors to site (except for delivery drivers – separate welfare facilities to be made available)  
- Doors left open to allow good ventilation  
- Canteen closed for food  
- No contact with delivery drivers  
- Face shields are mandatory PPE within the warehouse and moving between departments  
- One-way system within confined packing areas  
- Daily Covid-19 walkthrough inspections by Health & Safety Advisor to assist management | (L=2 S=6) MEDIUM |
People at high risk (clinically extremely vulnerable)

People at high risk from coronavirus include people who:

- have had an organ transplant
- are having chemotherapy or antibody treatment for cancer, including immunotherapy
- are having an intense course of radiotherapy (radical radiotherapy) for lung cancer
- are having targeted cancer treatments that can affect the immune system (such as protein kinase inhibitors or PARP inhibitors)
- have blood or bone marrow cancer (such as leukaemia, lymphoma or myeloma)
- have had a bone marrow or stem cell transplant in the past 6 months, or are still taking immunosuppressant medicine
- have been told by a doctor that they have a severe lung condition (such as cystic fibrosis, severe asthma or severe COPD)
- have a condition that means they have a very high risk of getting infections (such as SCID or sickle cell)
- are taking medicine that makes them much more likely to get infections (such as high doses of steroids or immunosuppressant medicine)
- have a serious heart condition
- are pregnant

<table>
<thead>
<tr>
<th>Residual Risk (H/M/L)</th>
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<tbody>
<tr>
<td>L=4 S=6</td>
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<tr>
<td>HIGH</td>
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<tr>
<td>First Aid</td>
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<td>---------------------------------------------------</td>
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<td>Report all accidental exposure</td>
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<td>Seek medical advice after exposure</td>
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Signed: ........................................... Reviewed: 01 / 06 / 2020 Date of Next Review: 01 / 07 / 2020